

# CONSTITUTION AND BY-LAWS

## ARTICLE I. Name

This association shall be called the  
St. Louis Women's District Golf Association (STLWDGA)

## ARTICLE II. Object

The object shall be to promote the interest of golf among the women of the St. Louis District, to provide for an annual Invitational Championship Tournament, Three-Day Stroke Tournament, The STLWDGA Junior Invitational Championship Tournament, Senior Tournament, Team Play and other scheduled competitive events.

## ARTICLE III. Executive Officers

The Executive Officers of this Association shall be a President, Vice President, Tournament Chair, Assistant Tournament Chair and the Parliamentarian/Honorary President. In addition to these Executive Officers, the Executive Committee includes the above mentioned positions plus Recording Secretary, Communication Chair, Treasurer, Rules Chair, Team Chair, Assistant Team Chair.

## ARTICLE IV. Executive Committee

**Section I.** The Executive Committee shall meet at the call of the President, or be called by her at the request of any three members of the committee, after each member has received notice of the time and place of the meeting. The Executive Committee shall have the authority to act for the Board of Directors between regular meetings. The Executive Committee shall have the authority to correct and approve the minutes of the annual Spring and Fall meetings. Actions or recommendations of the committee shall be presented to the Board of Directors for ratification or adoption.

**Section II.** The Executive Committee shall plan all events and may appoint committees to conduct these events.

**Section III.** Annual membership dues and tournament entry fees shall be fixed by the Executive Committee and shall be payable to the STLWDGA.

**Section IV.** All vacancies in office shall be filled by the Executive Committee. A minor fraction of a year shall not count against a candidate for election.

**Section V.** The President may invite any district member to attend any Executive Committee meeting without voting power.

**Section VI.** A quorum for Executive Committee meetings shall be a majority.

## **ARTICLE V. Duties of Officers and Executive Committee**

**Section I.** The President shall preside at the regular and special meetings of the Association and of the Executive Committee and shall be an ex-officio member of all standing committees; shall schedule the time and place for all events, appoint all committees not otherwise provided for in these By-laws; appoint a pro-tem to serve in the absence of any officer; and register her signature with the Treasurer on all financial accounts.

**Section II.** The Vice President shall in the absence of the President, perform the duties of the President; conduct the annual STLWDGA Junior Invitational Tournament; edit the yearbook; audit the books of the Treasurer; report at the annual meeting and other times as requested by the Executive Committee.

**Section III.** The Recording Secretary shall keep records of the proceedings of this Association and of the Executive Committee and assist the Corresponding Secretary.

**Section IV.** The Communication Chair shall handle all correspondence and update the Association website on a regular basis.

**Section V.** The Treasurer shall collect and deposit all monies belonging to this Association and shall disburse same under the direction of the President and the Executive Committee. She shall report, in writing, the state of finances when required to do so by the Executive Committee and present a written report at the annual meeting showing all receipts and expenditures during the fiscal year. The signatures of the President and Treasurer shall be registered on all financial accounts.

**Section VI.** The Rules Chair shall assist the President in drafting rules and local rules for all competitive events. She shall interpret the Rules of Golf. The Rules Chair shall choose a committee of at least two, subject to the approval of the President. The Tournament Chair and Assistant Tournament Chair shall be ex-officio members of the committee.

**Section VII.** The Tournament Chair with the aid of the Assistant Tournament Chair will make arrangements for and conduct all events except for the Invitational Championship Mixed Event and the Junior Invitational.

**Section VIII.** The Team Chair and Assistant Team Chair shall pair clubs for team play, make arrangements for and conduct all team events, record results and team standings.

**Section IX.** The Parliamentarian/Honorary President shall assist the President.

## **Article VI. Board of Directors and Government**

**Section I.** All past presidents shall constitute an advisory committee and may attend meetings of the Board of Directors with full voting power. The immediate Past President shall be a member of the Executive Committee with the title of Parliamentarian/Honorary President.

**Section II.** The business of this Association shall be managed by a Board of Directors consisting of the Officers, the Advisory Committee, along with three (3) directors from each participating club. Each director shall appoint an alternate to attend board meetings when said director is unable to attend. Any District member may attend meetings. Only members of the Board may make motions and vote. It is the duty of each director to report to her respective club all pertinent information presented.

**Section III.** All competitions shall be governed by the USGA Rules of Golf with such exceptions as are printed under "General Rules and Regulations" as recommended by the Executive Committee and adopted by the Board of Directors.

## **ARTICLE VII. Membership**

### **Section I. Club Membership**

Any 18-hole petitioning private club shall meet the specific requirements as outlined in the STLWDGA Club Membership Agreement. Annually, such club shall accommodate the Association's competitions in reasonable rotation, afford use of club facilities, grant billing reciprocity, waive green fees and respond promptly to the District's communications.

The application shall be made in writing and approval shall be by two-thirds (2/3) majority of the Board of Directors at the Spring or Fall Meeting. Written notification of acceptance or rejection shall be made by the President.

A Member Club may lose its membership if it refuses or neglects the strict and honorable compliance with the requirements outlined in the STLWDGA Club Membership Agreement. The decision for expulsion or suspension must be made by the affirmative vote of two-thirds (2/3) of the Board of Directors with the right of appeal.

### **Section II. Individual Membership**

Membership shall be limited to a female entitled to full golf membership at her respective private club. Non-resident members and other classifications with less than full membership shall not be eligible for membership in STLWDGA. Memberships are renewed annually.

To be eligible for membership in this Association, applicant must have a USGA Handicap/Index to meet the current requirements set by the Board of Directors (refer to USGA Handicap System and STLWDGA General Rules and Regulations). The New Member Coordinator shall present a complete written and verified chronological record of the applicant's last twenty (20) 18-hole scores with USGA Course Rating/Slope along with payment of membership dues to the STLWDGA.

Minimum age for membership and/or participation in events conducted by this Association is eighteen (18) years with the exception of participation in the STLWDGA Junior Invitational Tournament.

If a member becomes ineligible for membership, her dues shall be refunded on a pro rata basis. Such member who becomes eligible for membership within two calendar years may renew her membership without the handicap limitation set for new members. Individual non-conformance to the Rules and Regulations will be reviewed by the Executive Committee who will take appropriate action. Membership shall be limited to a woman member, spouse, widow, and legal dependents entitled to golf membership privileges. This excludes non-resident members (a non-resident member is a member with less than full membership privileges). A member may renew her membership annually.

### **Section III.**

Any past president, not a member of a participating club, is privileged to be a member of this Association and may compete in any scheduled event. Any member with 50 years' continuous membership shall be honored with an Honorary Life Membership (HLM). All Past Presidents and Honorary Life Members are exempt from paying dues.

**Section IV.** Annual membership dues and penalties shall be fixed by the Executive Committee and shall be payable to the Treasurer. Only members whose dues are paid are eligible to participate in events.

### **ARTICLE VIII. Nominations and Elections**

**Section I.** The Nominating Committee shall complete the slate of officers to be presented at the Annual Meeting. The Committee shall consist of the Past President, the current President, and a non-Board member appointed by the President. The Vice President, Tournament Chair and Team Captain will serve in an advisory role.

**Section II.** At an annual meeting, the officers of this Association shall be nominated by the Board of Directors, and approved by the membership. They shall hold office for one year or until their respective successors have been elected.

### **ARTICLE IX. Meetings**

**Section I.** There shall be at least two meetings of the Board of Directors of this Association each year, the annual meeting in the Fall and another meeting in the Spring, at such time and place as the President shall designate. Four(4) days written notice must be given to each member of the Board of Directors. The election of officers shall take place at an annual meeting.

**Section II.** Special meetings of the Board of Directors may be called at any time by the President.

**Section III.** A quorum shall consist of representation from three-fourths of the participating clubs in the Association.

**Section IV.** The following order of business shall be observed:

- Roll Call
- Minutes
- Officers Reports
- Auditor's Report
- Standing Committee Reports
- General Business
- Election of Officers
- Adjournment

### **ARTICLE X. Fiscal Year**

The fiscal year shall begin on November 1 and end October 31 of the following year.

### **ARTICLE XI. Amendments**

These By-laws may be altered or amended at a meeting of the Board of Directors by a two thirds majority of those eligible to vote (refer to Article III, Section II), provided a quorum is present and provided that written notice of the proposed amendment shall have been submitted at least thirty days in advance of the meeting. Any proposed changes shall be submitted to the Executive Committee for formulation and approval before being sent to the Board of Directors.

## **ARTICLE XII. Parliamentary Authority**

The rules contained in "Robert's Rules of Order, Revised", Shall govern this Association in all cases to which they are applicable, and in which they are not inconsistent with the By-laws.

## **ARTICLE XIII. Dissolution**

Upon the dissolution of this Association, the Executive Committee shall, after paying or making provisions for the payment of all liabilities of the Association, dispose of all assets of the Association to the United States Golf Association.